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| POSITION DESCRIPTION |  |

This Position Description is a guide and will vary from time to time and 2022

between services and/or units to meet changing service needs

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| Te Whatu Ora Waitaha Canterbury is committed to the principles of the Treaty of Waitangi and the priority actions of the Te Pae Tata Interim New Zealand Health Plan 2022. | | | | |
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| Organisational Vision Te Whatu Ora Waitaha Canterbury’s vision is to improve the health and well-being of the people living in Canterbury. Organisational Values  * Care & respect for others * Integrity in all we do * Responsibility for outcomes | | | | |
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| **POSITION TITLE:** | | | **Paediatrician, Respiratory & Sleep Medicine** | |
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| **REPORTS TO (Title):** | | | Clinical Director, Paediatric Medicine | |
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| **REPORTS ON A DAILY BASIS TO:** | | | Clinical Director, Paediatric Medicine | |
| **PRINCIPAL OBJECTIVES:**  To provide a specialist Paediatric Respiratory and Sleep Medicine service, including inpatient, outpatient and day services, for children referred to Te Whatu Ora Waitaha Canterbury’s Paediatric Service. | | | | |
| **FUNCTIONAL RELATIONSHIPS:**  (Who are the customer/consumers/patients) | | | | |
| **INTERNALLY:** | | | | |
| 1 | | Clinical Director Paediatric Medicine & Chief of Child Health | | |
| 2 | | Child Health Service Manager, Nursing Director and Quality Co-ordinator | | |
| 3 | | Paediatric Respiratory Medical, Nursing and Allied Health staff | | |
| 4 | | All Child Health Staff including Child Health SMOs & RMOs, Nursing, Allied Health & Admin. Staff | | |
| 5 | | Adult Respiratory Medicine, Sleep Service and Respiratory Laboratory Staff | | |
| 6 | | Medical Staff in other Te Whatu Ora Waitaha Canterbury Services | | |
| 7 | | Children, their families/Whanau | | |
| **EXTERNALLY:** | | | |
| 1 | Staff University of Otago, Christchurch | | |
| 2 | General Practitioners | | |
| 3 | Paediatric Respiratory & Sleep Specialists Starship Children’s Hospital | | |
| 4 | Specialists in Private Practice | | |
| 5 | Relevant Patient Support Groups | | |

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| **KEY PERFORMANCE OBJECTIVES:** | |
| Task | **To provide high quality General Paediatric Respiratory clinical services** |
| Expected Results | * Take responsibility for assessment, investigation, diagnosis and ongoing management of all children (outpatients or inpatients) under their care to a high professional standard * Provide regular outpatient clinics as agreed with the Clinical Director Paediatric Medicine and the Service Manager Child Health - the nature of these clinics to be determined by the training and experience brought to the position. * Provide medical leadership to the multi-disciplinary paediatric respiratory service, participating in all relevant multi-disciplinary meetings * Provide a consultative service to general paediatricians, other paediatric subspecialists and allied specialities (e.g. ENT) * Perform bronchoscopes (once credentialed for this clinical activity) * Develop a close working relationship with the adult respiratory service with a focus on the transition process for adolescents with chronic respiratory conditions * Be prepared to provide outreach clinics within Canterbury and the wider Te Whatu Ora Te Waipounamu Region * Support the Department’s Child Protection Policy |
| Task | **To provide high quality clinical services in sub-speciality areas of Paediatric Respiratory Medicine** |
| Expected Results | * In consultation with the Clinical Director of Paediatric Medicine and depending on individual expertise provide outpatient/ inpatient services in relation to disorders of the respiratory system and sleep-disordered breathing in children * Contribute to the Paediatric Sleep Service |
| Task | **Contribute to the further development of the Paediatric Respiratory and Sleep Medicine, and Paediatric Medicine Services** |
| Expected Results | * Report to and provide advice to the Waitaha Canterbury Child Health Management team on issues pertaining to paediatric respiratory and sleep medicine services * Participate in local, regional and national service planning for paediatric respiratory and sleep medicine services and public health initiatives * Contribute to departmental non-clinical activities including guideline development and other projects * Contribute to Paediatric Medicine strategic planning |

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| Task | **Contribute to afterhours care of patients with respiratory conditions** |
| Expected Results | * Contribution and frequency to be determined in consultation with the Clinical Director Paediatric Medicine * As a minimum participation in the winter weekend roster |
| Task | **Participation in teaching at undergraduate and postgraduate levels** |
| Expected Results | * Participates in and contributes to the medical education/professional development programs of the Paediatric Department and Christchurch Hospital * Participates in the undergraduate teaching programme of the University of Otago, Christchurch, as appropriate * Supervises RMOs and FRACP advanced trainees * Attends RACP Supervisor workshops to undertake the above * Contributes to educational forums for allied health staff and primary health care providers |
| Task | **Maintenance of clinical competence and a focus on quality improvement** |
| Expected Results | * Maintain standards of own professional practice in accordance with internationally accepted practice * Participation in FRACP Continuing Professional Development Programme * Active participation in Child Heath Clinical Governance Programme, including morbidity and mortality review, audit, and development and monitoring of key performance indicators for areas of clinical practice * Contribute to a healthy workplace culture through respectful and collegial interactions with all staff |
| Task | **The Paediatrician will undertake other duties as reasonably requested by the Clinical Director of Paediatric Medicine or General Manager, Christchurch Hospital from time to time** |
| Expected result | * All duties required to be performed are done so in a competent and effective manner, consistent with the policies, procedures, aims and objectives of Te Whatu Ora Waitaha Canterbury |

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| **QUALIFICATIONS & EXPERIENCE:** |
| **ESSENTIAL**  **Qualifications required:**   * Qualifications recognised for specialist registration with the New Zealand Medical Council * Current Annual Practising Certificate   **Professional memberships required:**   * Fellowship of the Royal Australian College of Physicians or equivalent   **Experience required:**   * Experience and recognised training in Paediatric Respiratory medicine * Ability to independently manage sick children * Ability and willingness to provide outreach outpatient services   **Other skills required:**   * Ability to work under pressure and prioritise a heavy clinical workload * Excellent written and oral communication skills * Proven team approach to work and ability to have a collaborative working relationship with management   **Personal qualities required:**   * Have a genuine empathy with patients, the general public and staff at all levels * Be an innovative thinker, who can adapt to changes in medical practice * Be committed to their personal and professional development, and to the provision patient focused services |
| **RECOMMENDED**  **Professional memberships**   * Paediatric Society of NZ * Thoracic Society of Australia and NZ * Australasian Sleep Association |
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| **PERSONAL ATTRIBUTES:** Mandatory **Key Behaviours:**   * Ability to have global vision * Ability to work in a team environment * Ability to use initiative wisely * Ability to work with minimal supervision * Innovative and ability to accept new responsibilities * Ability to handle changing pressures and high work load * Maturity and ability to maintain confidentiality * Well-developed interpersonal and organisational skills * Effective written and oral communication skills * Ability to be flexible * Accepts responsibility for actions. * Ability to provide inspirational and motivational leadership is **mandatory for this role** |

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| **HEALTH & SAFETY:** |
| * Observe all Te Whatu Ora Waitaha Canterbury safe work procedures and instructions * Ensure your own safety and that of others * Report any hazards or potential hazard immediately * Use all protective equipment and wear protective clothing provided * Make unsafe work situations safe or, if they cannot, inform your supervisor or manager * Co-operate with the monitoring of workplace hazards and employees health * Ensure that all accidents or incidents are promptly reported to your manager * Report early any pain or discomfort * Take an active role in the Canterbury DHB’s rehabilitation plan, to ensure an early and durable return to work * Seek advice from your manager if you are unsure of any work practice |

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by staff in this job classification. Staff members may be requested to perform job related tasks other than those specified.