

# STATEMENT OF ACCOUNTABILITY

## Senior Management Accountant

<b>TEAM</b>	Finance Business Partnering Team
<b>ROLE TITLE</b>	Senior Management Accountant
<b>REPORTS TO</b>	Finance Business Partnering Manager

### OUR CULTURE

At Te Whatu Ora: Waitaha, we are committed to honouring Te Tiriti o Waitangi and its principles by ensuring our partnership with Māori are at the forefront of all our conversations. We are also committed to putting people at the heart of all we do, so that we are all supported to deliver world class healthcare to our communities. This means we all behave with honesty, integrity and courage; doing the right thing by each other and our communities. We demonstrate care and concern for our own and others wellbeing. We believe that diversity and inclusion is critical to ensure we deliver the best care for our diverse communities. Therefore, we always respect and value everyone's differences. When making decisions we consider and seek a diverse range of viewpoints especially those from minority groups.

### OUR TEAM ACCOUNTABILITY

As a member of the **Finance Business Partnering** team, this role has shared accountability for:

- **Engaging** with clinical and operational leadership teams to support decision making, planning, and interpretation of financial information, and understanding the interface with operational and activity information and how these impact on financial performance.
- **Working as a team to grow** the understanding and engagement of all Finance Business Partnering team members to meet the needs of the services that they are supporting and those of the Finance & Corporate Services team.
- **Alignment with** the Finance Business Partnering team's purpose, direction and objectives, including prioritisation of work to ensure that Finance & Corporate Services team's budgeting, forecasting, reporting deadlines and work requirements are met.
- **Supporting** scoping, discovery and alignment of work to the priorities, and helping to identify the associated capability and capacity requirements.
- **Building** the service delivery capability of the Finance Business Partnering team to make it happen, and the process capability to do it effectively and efficiently.
- **Communicating**, in order that within the Finance Business Partnering team, the other Finance & Corporate Services teams, the operational areas supported by the Finance Business Partnering team, and interaction with other District or Regional teams, everyone remains aligned with and informed about the Finance Business Partnering team workstreams, deadlines, priorities and progress

This shared accountability will be exercised in support of the organisation's financial sustainability strategy and the Finance & Corporate Services operating model whereby the Finance Business Partnering team members lead the monitoring and reporting of financial performance, and work with clinical and operational leadership teams to progress towards a financially sustainable health system that delivers within budget.

## MY ROLE RESPONSIBILITY

The **Senior Management Accountant** will be an effective and valued partner of the business and support the business to achieve its goals. These duties may be performed across multiple divisions and sites.

Specifically, the role is responsible for:

- Supporting the delivery of a consistent approach to finance business partnering aligned with the wider Finance & Corporate Service strategy.
- Coordinating and preparing Operating and Capital budgets and forecasting.
- Supporting Service Leaders to have full understanding of and to be accountable for their budgets and progressing towards a financially sustainable health system.
- Leading the ongoing training and development of Service Leaders and their managers to foster financial accountability at every level of the organisation.
- Operating as a trusted advisor to ensure Service Leaders receive high quality advice and support on finance and business-related issues.
- Distributing and carrying out ongoing reviews and development of Reports and Information to Service Leaders, Managers and all stakeholders.
- Undertaking reviews and provide endorsement in line with direction and delegations given.
- Coaching and mentoring of Management Accountants and other members of the Team.
- Supporting Finance Business Partnering Leadership Team or other divisions when and as required.
- Performing other duties within the scope of this role as instructed by their manager.

## MY CAPABILITY

**To be effective and succeed in this role it is expected the person will have proven capabilities against the Specialist Leadership leadership focus:**

The core focus of their role is to advise and support other leaders in developing and delivering strategy. They have responsibility for determining how to solve organisational or clinical challenges and are often asked to advise on the best course of action.

- **Cultural Responsiveness** – works collectively with Māori to uphold the principles of Te Tiriti o Waitangi and supports the Te Whatu Ora's vision of ensuring equitable outcomes for Māori.
- **Leading with Influence** - Lead and communicate in a clear, inclusive and inspiring way; to influence others to embrace change and take action.
- **Leads Strategically** - Think, plan, and act strategically; engage others and partner with Māori in the vision and values, and position teams/the organisation/the sectors to meet future needs of the people we care for.
- **Enhancing Organisational Performance** - Drive innovation and continuous improvement; to sustainably strengthen organisational performance, ensure equitable outcomes for Māori and improve outcomes for our patients.
- **Engaging others** - Connect with people; to build trust and become a leader that people want to work with and for.
- **Resilient and Adaptive** - Show composure, resolve, and a sense of perspective when the going gets tough. Helps others maintain optimism and focus.
- **Honest and Courageous** - Delivers clear messages and makes decisions in a timely manner; to advance the longer-term best interests of the people we care for.

### Qualifications, experience, knowledge and skills:

#### Essential:

- A relevant tertiary qualification in accounting
- Previous experience in similar sector or large organisations
- Budgeting, forecasting, financial performance monitoring experience
- Strong analytical skills
- Strong written and verbal communication skills
- Competent user of accounting systems and Budgeting, Forecasting and Reporting System.

#### Desirable:

- Chartered Accountant or CPA qualification is preferred
- Coaching and mentoring experience

### MY RELATIONSHIPS TO NURTURE

#### Internal

- Divisional Leadership Team/s
- Service Leaders and their teams
- Other Finance and Corporate Services  
Team members
- Other Corporate Teams

#### External

- Suppliers and External Contractors
- Other Government Agencies

### OUR WELLBEING, HEALTH AND SAFETY

We're committed to promoting a culture where our people's wellbeing, health and safety is at the core of everything we do. We're committed to a healthy and safe working environment to enable everyone to return home safe and well every day. We're driving for a positive, inclusive, engaging culture where our people feel safe and engaged in their work.

We know that it's really important to look after yourself, in order to provide the best possible care to our community. We are all responsible for the health and safety of ourselves and each other. We need to work together to ensure wellbeing, health and safety risks do not put our people at risk of harm.