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|  POSITION DESCRIPTION |  |

This Position Description is a guide and will vary from time to time and 2022

 between services and/or units to meet changing service needs

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| Te Whatu Ora Waitaha Canterbury is committed to the principles of the Treaty of Waitangi and the priority actions of the Te Pae Tata Interim New Zealand Health Plan 2022. |
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| Organisational VisionTe Whatu Ora Waitaha Canterbury’s vision is to improve the health and well-being of the people living in Canterbury.Organisational Values* Care & respect for others
* Integrity in all we do
* Responsibility for outcomes
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| **POSITION TITLE:** | **Paediatrician, Respiratory & Sleep Medicine**  |
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| **REPORTS TO (Title):** | Clinical Director, Paediatric Medicine |
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| **REPORTS ON A DAILY BASIS TO:** | Clinical Director, Paediatric Medicine |
| **PRINCIPAL OBJECTIVES:**To provide a specialist Paediatric Respiratory and Sleep Medicine service, including inpatient, outpatient and day services, for children referred to Te Whatu Ora Waitaha Canterbury’s Paediatric Service. |
| **FUNCTIONAL RELATIONSHIPS:**(Who are the customer/consumers/patients) |
| **INTERNALLY:** |
| 1 | Clinical Director Paediatric Medicine & Chief of Child Health |
| 2 | Child Health Service Manager, Nursing Director and Quality Co-ordinator  |
| 3 | Paediatric Respiratory Medical, Nursing and Allied Health staff  |
| 4 | All Child Health Staff including Child Health SMOs & RMOs, Nursing, Allied Health & Admin. Staff  |
| 5 | Adult Respiratory Medicine, Sleep Service and Respiratory Laboratory Staff |
| 6 | Medical Staff in other Te Whatu Ora Waitaha Canterbury Services |
| 7 | Children, their families/Whanau |
| **EXTERNALLY:** |
| 1 |  Staff University of Otago, Christchurch |
| 2 |  General Practitioners  |
| 3 |  Paediatric Respiratory & Sleep Specialists Starship Children’s Hospital |
| 4 |  Specialists in Private Practice |
| 5 |  Relevant Patient Support Groups |

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| **KEY PERFORMANCE OBJECTIVES:** |
| Task | **To provide high quality General Paediatric Respiratory clinical services**  |
| Expected Results | * Take responsibility for assessment, investigation, diagnosis and ongoing management of all children (outpatients or inpatients) under their care to a high professional standard
* Provide regular outpatient clinics as agreed with the Clinical Director Paediatric Medicine and the Service Manager Child Health - the nature of these clinics to be determined by the training and experience brought to the position.
* Provide medical leadership to the multi-disciplinary paediatric respiratory service, participating in all relevant multi-disciplinary meetings
* Provide a consultative service to general paediatricians, other paediatric subspecialists and allied specialities (e.g. ENT)
* Perform bronchoscopes (once credentialed for this clinical activity)
* Develop a close working relationship with the adult respiratory service with a focus on the transition process for adolescents with chronic respiratory conditions
* Be prepared to provide outreach clinics within Canterbury and the wider Te Whatu Ora Te Waipounamu Region
* Support the Department’s Child Protection Policy
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| Task | **To provide high quality clinical services in sub-speciality areas of Paediatric Respiratory Medicine**  |
| Expected Results | * In consultation with the Clinical Director of Paediatric Medicine and depending on individual expertise provide outpatient/ inpatient services in relation to disorders of the respiratory system and sleep-disordered breathing in children
* Contribute to the Paediatric Sleep Service
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| Task | **Contribute to the further development of the Paediatric Respiratory and Sleep Medicine, and Paediatric Medicine Services**  |
| Expected Results | * Report to and provide advice to the Waitaha Canterbury Child Health Management team on issues pertaining to paediatric respiratory and sleep medicine services
* Participate in local, regional and national service planning for paediatric respiratory and sleep medicine services and public health initiatives
* Contribute to departmental non-clinical activities including guideline development and other projects
* Contribute to Paediatric Medicine strategic planning
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| Task | **Contribute to afterhours care of patients with respiratory conditions**  |
| Expected Results | * Contribution and frequency to be determined in consultation with the Clinical Director Paediatric Medicine
* As a minimum participation in the winter weekend roster
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| Task | **Participation in teaching at undergraduate and postgraduate levels** |
| Expected Results | * Participates in and contributes to the medical education/professional development programs of the Paediatric Department and Christchurch Hospital
* Participates in the undergraduate teaching programme of the University of Otago, Christchurch, as appropriate
* Supervises RMOs and FRACP advanced trainees
* Attends RACP Supervisor workshops to undertake the above
* Contributes to educational forums for allied health staff and primary health care providers
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| Task | **Maintenance of clinical competence and a focus on quality improvement**  |
| Expected Results | * Maintain standards of own professional practice in accordance with internationally accepted practice
* Participation in FRACP Continuing Professional Development Programme
* Active participation in Child Heath Clinical Governance Programme, including morbidity and mortality review, audit, and development and monitoring of key performance indicators for areas of clinical practice
* Contribute to a healthy workplace culture through respectful and collegial interactions with all staff
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| Task | **The Paediatrician will undertake other duties as reasonably requested by the Clinical Director of Paediatric Medicine or General Manager, Christchurch Hospital from time to time** |
| Expected result | * All duties required to be performed are done so in a competent and effective manner, consistent with the policies, procedures, aims and objectives of Te Whatu Ora Waitaha Canterbury
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| **QUALIFICATIONS & EXPERIENCE:** |
| **ESSENTIAL** **Qualifications required:*** Qualifications recognised for specialist registration with the New Zealand Medical Council
* Current Annual Practising Certificate

**Professional memberships required:** * Fellowship of the Royal Australian College of Physicians or equivalent

**Experience required:*** Experience and recognised training in Paediatric Respiratory medicine
* Ability to independently manage sick children
* Ability and willingness to provide outreach outpatient services

**Other skills required:*** Ability to work under pressure and prioritise a heavy clinical workload
* Excellent written and oral communication skills
* Proven team approach to work and ability to have a collaborative working relationship with management

**Personal qualities required:*** Have a genuine empathy with patients, the general public and staff at all levels
* Be an innovative thinker, who can adapt to changes in medical practice
* Be committed to their personal and professional development, and to the provision patient focused services

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| **RECOMMENDED****Professional memberships*** Paediatric Society of NZ
* Thoracic Society of Australia and NZ
* Australasian Sleep Association
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| **PERSONAL ATTRIBUTES:**Mandatory**Key Behaviours:*** Ability to have global vision
* Ability to work in a team environment
* Ability to use initiative wisely
* Ability to work with minimal supervision
* Innovative and ability to accept new responsibilities
* Ability to handle changing pressures and high work load
* Maturity and ability to maintain confidentiality
* Well-developed interpersonal and organisational skills
* Effective written and oral communication skills
* Ability to be flexible
* Accepts responsibility for actions.
* Ability to provide inspirational and motivational leadership is **mandatory for this role**
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| **HEALTH & SAFETY:** |
| * Observe all Te Whatu Ora Waitaha Canterbury safe work procedures and instructions
* Ensure your own safety and that of others
* Report any hazards or potential hazard immediately
* Use all protective equipment and wear protective clothing provided
* Make unsafe work situations safe or, if they cannot, inform your supervisor or manager
* Co-operate with the monitoring of workplace hazards and employees health
* Ensure that all accidents or incidents are promptly reported to your manager
* Report early any pain or discomfort
* Take an active role in the Canterbury DHB’s rehabilitation plan, to ensure an early and durable return to work
* Seek advice from your manager if you are unsure of any work practice
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The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by staff in this job classification. Staff members may be requested to perform job related tasks other than those specified.