

# POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs



**Te Whatu Ora Te Waipounamu / Te Tai o Poutini West Coast**  
is committed to the principles of the Treaty of Waitangi and the overarching objectives of the New Zealand health and disability strategies.

<b>Position Title:</b>	<b>Staff Medical Imaging Technologist.</b>	
<b>Reports to:</b>	<b>Radiology Team Leader</b>	
<b>Key Relationships:</b>	<b>Internal:</b> <ul style="list-style-type: none"> <li>• Other MITs</li> <li>• Clerical Staff</li> <li>• Visiting Radiologists</li> <li>• CDHB Radiology</li> <li>• Medical staff</li> <li>• Other clerical staff at WCDHB</li> </ul>	<b>External:</b> <ul style="list-style-type: none"> <li>• PRG Staff</li> <li>• GPs and Medial Practices</li> <li>• Other Referrers</li> </ul>
<b>Role Purpose:</b>	<p>The Staff MIT is responsible for providing a professional and comprehensive imaging service for the Radiology Department.</p> <p>The key deliverables are –</p> <ul style="list-style-type: none"> <li>• To perform imaging duties in all areas (X-ray, CT etc.) to a standard acceptable to Team Leader.</li> <li>• Assist with preparation of patient for X-ray examinations.</li> <li>• Correct patient information on patient records.</li> <li>• Be familiar with clerical and office functions and assist in area when required.</li> <li>• Follow protocols with full awareness of radiation protection and patient care.</li> <li>• Participate fully in department on call roster to ensure 24 hour per day coverage.</li> <li>• Participate with Radiology Dept QA as and when required by Team Leader.</li> <li>• Must be prepared to work in Westport as required.</li> <li>• To assist in all functions of the department including general cleaning, assisting with Radiologist procedures and any other duties, as from time to time may be directed by the Team Leader.</li> <li>• Must be prepared to roster through CDHB Radiology, occasionally, if required - as part of personal/professional development</li> <li>• Participate in Team environment</li> <li>• Comply with legislative obligations.</li> </ul>	

# POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs

<b>Complexity:</b>	<p>Most challenging duties typically undertaken or most complex problems solved:</p> <ul style="list-style-type: none"><li>• Will demonstrate the ability to process incoming requests and undertake appropriate imaging, seeking guidance where required.</li><li>• Will be able to work unsupervised and make decisions based on protocols.</li><li>• Will undertake CT Scanning including IV cannulation and contrast administration on CT patients.</li><li>• Will demonstrate ability to work on call and manage workload and self to maintain 24/7 cover of X-ray and CT Scanning.</li><li>• Will be responsible for his/her own safety and will ensure that no action or inaction on his/her part will cause harm to any other person.</li></ul> <ul style="list-style-type: none"><li>• Be culturally sensitive, with an understanding of the Principles and Articles of the Treaty of Waitangi.</li><li>• Able to work under pressure and meet deadlines.</li></ul>
--------------------	---

# POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs

## KEY ACCOUNTABILITIES:

The Staff MRT Support is responsible for:	The 'role title' will be successful when
<b>1. Health and Safety</b> Maintaining a high quality, safe and secure work environment by following relevant West Coast DHB and divisional policies, protocols and standards.	<ul style="list-style-type: none"><li>• The Staff MIT will be responsible for his/her own safety and will ensure that no action or inaction on his/her part will cause harm to any other person.</li><li>• He/she will abide by the Organisations Health and Safety Plan and will participate in plan development and Health and Safety Training as appropriate. He/she will bring health and safety issues to the attention of the Team Leader in time for consideration during the preparation of plans and budgets.</li></ul>
<b>2. Quality</b> Ensure a quality service is provided in your area of expertise by taking an active role in quality activities, identifying areas of improvement.	<ul style="list-style-type: none"><li>• It is expected the Staff MIT will participate in the development of quality activities.</li></ul>
<b>3. Legislative Requirements</b>	<ul style="list-style-type: none"><li>• Will become aware and comply with relevant legislation that applies to their daily work, e.g. Privacy Act 1993, Health &amp; Disability Act 1994.</li></ul>
<b>4. Team Work</b>	<ul style="list-style-type: none"><li>• Work collaboratively and collectively with other members of the team.</li><li>• Participate in the smooth functioning of the Radiology service.</li></ul>
<b>5. General Duties additional to above</b>	<ul style="list-style-type: none"><li>• Supervise and be involved in the teaching of Student MITs</li><li>• Perform General Radiographic imaging, including X-ray, Fluoroscopy, theatre, mobiles.</li><li>• Restock and refill clinical consumables.</li><li>• Perform other such general duties as may be required to assist others in performance of their duties.</li><li>• Care will be taken to ensure all inputted information is accurate.</li></ul>

# POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs

## PERSON SPECIFICATION:

Qualifications & Experience <i>(indicate years of experience required and level of learning)</i>	
<b>Essential</b> <ul style="list-style-type: none"><li>• Have a mature outlook</li><li>• Have current registration with MRTB and hold a relevant qualification in clinical Radiography</li><li>• Be able to maintain confidentiality</li><li>• Possess ability to work cooperatively and efficiently.</li><li>• Possess a high level of initiative.</li><li>• Have well developed interpersonal skills including the ability to be comfortable with people of all social standards, cultures and abilities.</li><li>• Commitment to on-going self-development.</li></ul>	<b>Desirable</b> <ul style="list-style-type: none"><li>• Experience as an MIT</li><li>• Previous experience with Comrad Radiology Information System and IntelPacs</li><li>• CT Scanning experience</li></ul>

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed in this job classification. Employees may be requested to perform job related tasks other than those specified.