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| **RADIATION ONCOLOGIST SMO POSITION DESCRIPTION** |  |

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| The Canterbury District Health Board (CDHB) is committed to the principles of the Treaty of Waitangi and the overarching objectives of the New Zealand health and disability strategies. | |
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| **CDHB Vision**  The CDHB’s vision is to improve, promote, and protect the health and wellbeing of the people living in Canterbury. Ki te whakapakari, whakamanawa me te tiaki i te hauora mō te oranga pai o ngā tāngata o te rohe o Waitaha  **CDHB Values**   * Care and respect for others.  Manaaki me te whakaute i te tangata. * Integrity in all we do.  Hāpai i ā mātou mahi katoa i runga i te pono. * Responsibility for outcomes.  Te Takohanga i ngā hua.​ | |
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| **POSITION TITLE:** | Radiation Oncologist, Senior Medical Officer (SMO) |
| **REPORTS TO:** | Clinical Director of Radiation Oncology |
| **REPORTS ON A DAILY BASIS TO:** | Clinical Director of Radiation Oncology |
| **PRINCIPAL OBJECTIVES** | |
| * To assess, plan and manage radiation treatment for patients referred to Canterbury District Health Board, Canterbury Regional Cancer and Haematology Service (CRCHS). * To provide specialist oncology inpatient, outpatient and day patient services for patients referred to the Canterbury Regional Cancer and Haematology Service. | |
| **FUNCTIONAL RELATIONSHIPS:** | |
| **INTERNALLY:**   |  |  | | --- | --- | | 1 | Patients and patient families (whānau) | | 2 | Members of the public | | 3 | CRCHS inpatient and outpatient staff, including clerical and allied health staff | | 4 | SMO and RMO staff within other CHDB Hospitals | | 5 | Medical students | | 6 | Clinical Research Team (Christchurch Oncology Research Unit – CORU) | | 7 | Service Manager | |  |  | | **EXTERNALLY:** | | | 1 | University of Otago (Christchurch School of Medicine) Staff | | 2 | General Practitioners | | 3 | Specialists in Private Practice | | 4 | Relevant Patient Support Agencies | | 5 | Regional Clinicians | | 6 | Regional District Health Boards and Laboratories | |  |  | | |

**RO SMO KEY PERFORMANCE OBJECTIVES:**

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| **Task** | **To support the aims and objectives of Canterbury District Health**  **Board as embodied in the mission statement** |
| **Task** | **To provide consultative and radiation treatment services** |
| Expected Result | * Holds regular outpatient clinics as required * New patients are seen within an appropriately urgent time frame and appropriate management initiated * Patients begin treatment as soon as resources allow * Holds regular dosimetry and CT simulator sessions to plan radiation treatment * Holds regular review clinics for patients during their radiation treatment * Attends inpatient rounds and relevant ward meetings * Provides a consultative service to wards as required * Attends multidisciplinary tumour board meetings * Participates in planned patient discharge and interdisciplinary communications * Participates in planning and management sessions for the CRCHS * Positive relationships are built with referring departments * Meets with relevant nursing and allied health professional staff as required. |
| **Task** | **To participate in a rostered on-call service for the CRCHS** |
| Expected Result | * In conjunction with other senior medical officers within the CRCHS rostered cover for inpatients and outpatient consultations is provided 24 hours a day, seven days a week * Timely advice and consultative services are available to wards and other departments * Early diagnosis and treatment facilitates early discharge |
| **Task** | **Contributes to regional (outreach) clinics in referring hospitals** |
| Expected Result | * Works to refine and deliver a regional (tertiary) cancer service Patients will have equitable access to assessment and radiation treatment throughout the upper South Island * Where possible assessment and follow up will occur as close as reasonably possible to the area where the patient lives. * Guidance with coordinating appointment and delivering patient-centred care |
| **Task** | **To provide training and educational programmes as required** |
| Expected Result | * Participates in CRCHS training sessions * Participates and contributes to grand rounds and the CRCHS and hospital continuing medical education programmes * Maintains standards of professional practice in accordance with international practice * Supervises medical and other staff as required * Ensures referring agencies and voluntary support bodies have a sound understanding of clinical speciality practice and services available. |

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| **Task** | **To participate in the postgraduate and undergraduate training programmes of the Christchurch School of Medicine and Health Sciences and relevant training institutions** |
| Expected Result | * Teaching support for the undergraduate and postgraduate medical training, particularly with respect to radiation oncology * Supervision for postgraduate and undergraduate clinical experience * Positive relationships are built with teaching institutions |
| **Task** | **To maintain clinical competence through participation in clinical and/or laboratory based research activities and in recertification programmes of the appropriate college and Medical Council of New Zealand (MCNZ)** |
| Expected Result | * Complete Annual Continuing Professional Development requirements * Perform annual audit, or other requirements, as per MCNZ standards * Practice reflects internationally accepted standards. * Intercollegial sharing of expertise occurs * Submissions for publication to medical journals are expected * Publications and research reflects internationally acceptable standards of practice. |
| **Task** | **To upgrade the standards of clinical oncology practice** |
| Expected Result | * Support clinical research projects and perform clinical audit * Review and implement international advances in oncology * Contribute to the implementation of new treatments and work practices in line with departmental and DHB priorities * Initiate relevant basic research projects in collaboration with other departments * Initiate and facilitate collaborative group clinical trials, be they international or national, with particular emphasis on randomised prospective trials. |
| **Task** | **To undertake other duties as reasonably requested by the Clinical Director, CRCHS Cluster Head, or General Manager (Medical/Surgical and Women’s & Children’s Health) from time to time** |

**HEALTH & SAFETY:**

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| * Observe all Canterbury DHB safe work procedures and instructions * Ensure your own safety and that of others * Report any hazards or potential hazard immediately * Use all protective equipment and wear protective clothing provided * Make unsafe work situations safe or, if unable to do so, inform your supervisor or manager * Co-operate with the monitoring of workplace hazards and employees health * Ensure that all accidents or incidents are promptly reported to your manager * Report early any pain or discomfort * Take an active role in the Canterbury DHB’s rehabilitation plan, to ensure an early and durable return to work * Seek advice from your manager if you are unsure of any work practice |

**QUALITY:**

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| Every staff member within CDHB is responsible for ensuring a quality service is provided in their area of expertise.  All staff are to be involved in quality activities and should identify areas of improvement.  All staff are to be familiar with and apply the appropriate organisational and divisional policies and procedures. |

**QUALIFICATIONS & EXPERIENCE:**

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| Essential   * Qualifications recognised for specialist registration with the Medical Council of New Zealand, i.e. Fellow of the Royal Australian and New Zealand College of Radiologists (FRANZCR) or equivalent. * Current MCNZ Annual Practising Certificate. * Proof of Indemnity Insurance.   Desirable   * Be able to work under pressure and prioritise a heavy clinical workload. * Have excellent written and oral communication skills. * Demonstrate a team approach to work and a collaborative working relationship with management. * Working knowledge and/or expertise in Brachytherapy procedures |

**PERSONAL ATTRIBUTES:**

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| Mandatory   * Have a genuine empathy with patients, the general public and staff at all levels. * Be an innovative thinker, who can adapt to changes in medical practice. * Be committed to their personal professional development, and to the provision of patient focused services. |

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by staff in this job classification. Staff members may be requested to perform job-related tasks other than those specified.