

POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs
January 2024



Te Whatu Ora is committed to the principles of the Treaty of Waitangi and the overarching objectives of the New Zealand health and disability strategies.

Position Title:	Rural Health Occupational Therapist	
Reports to:	Allied Health Team Manager (Operationally) Clinical Lead Occupational Therapy (Professionally)	
Key Relationships:	Internal: <ul style="list-style-type: none"> • Associate Director AH, S&T • Allied Health Clinical Leads • Allied Health Team Managers • Occupational Therapy team & AH Kaiāwhina • Allied Health teams • All other relevant secondary, primary and community Health Professionals • Allied Health Professional Development Facilitator • All support staff • Director AHS&T 	External: <ul style="list-style-type: none"> • Consumers, Family / Whānau, Caregivers, Guardians • Community Health Professionals (GPs, PHO, NGOs) • All relevant outside agencies (e.g. ACC, Plunkett, Arthritis NZ etc.) • ENABLE New Zealand • Aged Residential Care facilities (ARC) • Tertiary Education Providers and students • Community groups • Professional Association • Registration Board
Role Purpose:	<p>The rural health occupational therapist is responsible for the provision of quality occupational therapy within the Allied Health service ensuring the promotion of good health and independence by assessment, treatment, education and co-ordination of care for a wide range of appropriate consumers.</p> <p>The position is based in the Central locality in Greymouth but travel throughout the West Coast (satellite clinics & community) may be necessary to fulfil the position criteria.</p> <p>The key deliverables are:</p> <ul style="list-style-type: none"> • Provision of assessment, education and treatment using a patient centred model of care for patients (all ages) who are referred to Te Whatu Ora occupational therapy service. • Provision of a level of service that supports patients to attain a maximum level of independence in their own environment (home, work, school) considering the medical, physical, social and emotional elements of health care. • Effective liaison with all relevant health professionals and outside agencies as well as participation in multi / inter-disciplinary meetings contributing to comprehensive individual patient care plans including discharge planning. • Provision of education for families, whānau, guardians and carers of these patients as necessary, including the safe and correct use of equipment. • Provision of an equitable occupational therapy service throughout the region. • Participation in supervision, mentoring and education • Participation in occupational therapy public holiday roster at Te Nīkau, if required. 	

POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs
January 2024

Complexity:	Most challenging duties typically undertaken or most complex problems solved: <ul style="list-style-type: none">• Regular workload adjustments to meet service demands.• Wide range of referral types (both adult & children).• Innovative thinking on working within a geographically challenging region.
--------------------	--

POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs
January 2024

KEY ACCOUNTABILITIES:

The rural occupational therapy is responsible for:	The rural occupational therapist will be successful when:
<p>1. Clinical Practice Providing a quality occupational therapy service to referred consumers.</p>	<ul style="list-style-type: none"> • Occupational therapy professional standards are met as a minimum expectation. • Practice reflects current, evidence based best practice. • Consumers' rights are maintained and demonstrated in accordance with legislation. • Consumers are taught and motivated to undertake self-management appropriate to their condition. • Time is utilised and managed effectively. • Relevant data is accurately collected as required by Te Whatu Ora (and others as necessary).
<p>2. Communication Ensuring effective communication at all levels.</p>	<ul style="list-style-type: none"> • Good communication is established with consumers (and relevant others) once referred to service and remain so over the period of occupational therapy intervention. • Effective communication with other Health Professionals and relevant others is maintained at all times.
<p>3. Quality (Service Delivery) Ensuring a quality service is provided by taking an active role in auditing, monitoring, identifying areas of improvement and participating in quality activities.</p>	<ul style="list-style-type: none"> • Provides excellent customer service being responsive to consumers' requests including any complaints. • Is familiar with Safety1st process. • Areas for improvement are identified and efficiencies made in consultation with the Allied Health Team Manager and Clinical Lead Occupational Therapy. • Participation and documentation of quality initiatives is evident.
<p>4. Honouring cultural diversity</p>	<ul style="list-style-type: none"> • Demonstrates commitment to Treaty of Waitangi principles when working with tangata whaiora and whānau. • Consistently demonstrates awareness and sensitivity of cultural differences when working with patients and their families/whānau, and when working with clinical and non-clinical colleagues across Te Whatu Ora. • Consistently utilises Tikanga Best Practise guidelines in everyday practise • Demonstrates personal commitment to addressing inequity for Māori and Pacific peoples accessing Te Whatu Ora mental health services • Works in collaboration with Te Whatu Ora Māori Health Team, local iwi, Māori Mental Health Team, etc. to develop strategies aimed at addressing inequities • Consistently respects the spiritual beliefs and cultural practises of others, including colleagues • Demonstrates care and respect for diversity in the workplace, including care and respect for internationally trained colleagues
<p>5. Health and Safety Maintaining a high quality, safe and secure work environment by following relevant Te Whatu Ora Te Tai o Poutini and divisional policies, protocols and standards.</p>	<ul style="list-style-type: none"> • Work practice is safe for self and others. • Participates in Health and Safety issues. • Is able to identify and follow control plans for any hazards.
<p>6. Team member Contributing to and enhance the success of the area worked in.</p>	<ul style="list-style-type: none"> • Has built and maintained productive working relationships. • Participates as a member of designated committee(s) / groups. • Additional, relevant other duties are performed in an efficient manner, to the required standard and within the negotiated time frame.
<p>7. Personal & Professional Development</p>	<ul style="list-style-type: none"> • Knowledge and skill base is maintained and extended.

POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs
January 2024

Assuming responsibility for personal & professional continual education & development.	<ul style="list-style-type: none"> • Has identified own learning needs. • Has completed annual peer review. • Has completed annual performance review.
8. Resources Ensuring the safe, effective & appropriate use of available resources.	<ul style="list-style-type: none"> • Is familiar with relevant resources. • Has contributed knowledge to service resources / equipment to enhance consumer treatment interventions. • Provides appropriate education to both consumers and staff on safe, appropriate use of these resources.

PERSON SPECIFICATION:

An appropriate level of both physical & mental fitness is required to provide this role plus an ability to undertake some safe physically demanding tasks.

Qualifications & Experience	
Essential <ul style="list-style-type: none"> • NZ registration and current APC. • Eligibility / work visa to work in NZ. • Excellent communication – listening, verbal and written. • Proven ability to work autonomously as well as being a good team player. • Proven commitment to CPD – self and service. • Excellent organisational and time management skills. • Full drivers licence. 	Desirable Enable Accredited Assessor: <ul style="list-style-type: none"> • Household management • Personal cares • Housing modifications (basic) Knowledge of all relevant legislation and standards including: <ul style="list-style-type: none"> • Code of Health & Disability • Occupational therapy New Zealand Standards of Practice • Occupational therapy New Zealand Code of Ethics • ENABLE New Zealand • ACC procedures & legislation

Occupational Therapy Scope of Practice is as defined by the Occupational Therapy Board of New Zealand.

Current scope is confirmed by the original Annual Practising Certificate (APC) being sighted at commencement of role and annually thereafter with a copy being held in the People & Capability file.

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed in this job classification. Employees may be requested to perform job related tasks other than those specified.

Signed on behalf of Te Whatu Ora Te Tai o Poutini

I accept the terms & conditions as outlined in this position description

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Position: _____

Te Whatu Ora Te Tai o Poutini