

RUN DESCRIPTION

Last Text review	May 2023 (Initial)
Last Salary review	Initial salary to be confirmed with Verification in February 2024
(Salary effective from)	January 2024

Te Whatu Ora – Health New Zealand Waitaha Canterbury is committed to the principles of the Treaty of Waitangi and the overarching objectives of the New Zealand health and disability strategies.

POSITION	Medical Officer
SERVICE	Older Persons Specialist Services: Older Persons Mental Health (OPMH)
PLACE OF WORK	The RMO will be based within the hospital facilities of Te Whatu Ora – Health New Zealand Waitaha Canterbury. There may be occasions when services will be provided in the wider community.
RESPONSIBLE TO	<p>Line of Accountability The RMO is directly responsible for their performance to the Clinical Director of the <u>Older Persons Health Service</u>, through the Senior Medical Officer (SMO) with whom they are working at the time.</p> <p>Team Structure The team is led by the SMO and consists of other RMOs, Nurses and other Allied Health Professionals.</p> <p>Named Clinical Supervisor Each RMO will be clinically supervised by an SMO. This will be provided by an OPH SMO with input from the OPMH SMO</p>
FUNCTIONAL RELATIONSHIPS	Patients and their families Other health professionals and staff within the hospital facilities of Te Whatu Ora – Health New Zealand Waitaha Canterbury and in the community
PRIMARY OBJECTIVE	Care and treatment of patients presenting to the services within Te Whatu Ora – Health New Zealand Waitaha Canterbury and other patients for whom the advice of those services is sought
RUN RECOGNITION	These positions are recognised as suitable for basic and advanced training (with a programme and supervisor approved by the Committee for Physician Training, Royal Australasian College of Physicians).
RUN PERIOD	The run period is fixed term until 22/01/26

Section 1: Responsibilities

Clinical Duties	<p>The Registrar is responsible for providing an initial medical review of patients admitted to ward BG and managing the day to day medical management in conjunction with the ward House Officer (HO). This will include a review of medications, maintaining an accurate medication chart and collaborating with other clinicians in the team. The Registrar will also:</p> <ul style="list-style-type: none"> - support the ward BG HO in relation to the <u>medical</u> care of patients - review patients on ward AG as requested by the ward AG HO and/or AG SMOs. - identify patients who require review with the supervising Geriatrician, who will visit regularly (e.g. 1-2 times weekly) - discuss the patients' medical progress with the OPMH SMOs - attend the weekly inter-disciplinary meeting - participate in family meetings as required and provide the patient and/or family with relevant medical information - ensure that patients are appropriately handed over to the After-Hours team if a review is required or there is concern about a potential for change in a patient's clinical condition - may involve reviewing patients in the Memory Assessment Clinic - be involved in teaching medical students that visit the OPMH wards <p>Advanced trainees in Geriatric Medicine are expected to undertake research projects in accordance with their training requirements Registrars will be involved in quality assurance activities as required</p>
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Section 2: Training and Education

Protected Training Time for RMOs	Is provided in accordance with the provisions of the appropriate RMO SECA
Staff Training	The RMO will be expected to assist in the development of knowledge and skills of other Health Care Employees
Training Opportunities	The RMO is expected to attend relevant training opportunities provided within our facilities, when patient care responsibilities allow for advanced trainees, provision will be made for a weekly study period to complete Project

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.	Ward work	IDT meeting	<i>Memory Assessment Clinic</i>	Ward work	Ward work
p.m.	OPH Journal Club	Monthly QA session e.g. M&M, Audit	Wednesday Grand Round <i>Memory Assessment Clinic</i>	Radiology meeting (alternating with Weds 13.30) Geriatrician WR	1200-1300 (Monthly) Advanced Trainee teaching

Please refer to the clinical director for details of the weekly timetable

Section 3: Rosters and Cover

There is no afterhours or weekend roster work associated with this position	
Ordinary days	0800 - 1600
<i>Resident and Specialist Cover</i>	
Medical Staff	
Senior Medical Officers	1-2 on BG, 1-2 on AG, 1 in MAC (10 SMOs total in OPMH)
Medical Officers/Fellows	0
Registrars	1 Psychiatry Reg on AG
House Officer	1 House Officer on AG, 1 House Officer on BG

Section 4: Performance Appraisal

Advanced trainees will be assessed in accordance with the requirements of the College in which they are training

Basic trainees and non- training registrars will be assessed at the end of each run attachment, in accordance with Te Whatu Ora Waitaha Canterbury policies

Assessment will include regular meetings between the RMO's supervisor and the RMO, as well as written reports completed by the supervisor, in consultation with the RMO

Section 5: Hours and Salary Category

NEW ZEALAND RESIDENT DOCTORS' ASSOCIATION (NZRDA)

Registrars

Average Working Hours - NZRDA Run Category		
Ordinary Hours	40	
Rostered Hours	0	
Unrostered Hours	2.5	
RDO Hours		
Total Hours	42.5	CAT E

Roster Cover and Relief Registrars

Roster Cover and Relief registrars are expected to assume the clinical duties of the positions for which they are providing cover. These positions are paid in accordance with salary provisions for relievers in the appropriate RMO MECA.

Section 5: Hours and Salary Category

SPECIALTY TRAINEES OF NEW ZEALAND (STONZ)

Registrars

Average Working Hours - STONZ Run Category		
Ordinary Hours	40	
Rostered Hours	0	
Unrostered Hours	2.5	
RDO Hours		
Total Hours	42.5	CAT F

Roster Cover and Relief Registrars

Roster Cover and Relief Registrars are expected to assume the clinical duties of the positions for which they are providing cover. These positions are paid in accordance with salary provisions for relievers in the appropriate RMO MECA.

ROSTER

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Duty	0800-1600	0800-1600	0800-1600	0800-1600	0800-1600	RDO	RDO