

POSITION DESCRIPTION

This position description is a guide and will vary from time to time, and between services and/or units to meet changing service needs

February 2025

Te Whatu Ora – Health New Zealand Waitaha Canterbury is committed to the principles of the Treaty of Waitangi and the overarching objectives of the New Zealand health and disability strategies.

Position Title:	Dental Specialist, Paediatric Dentistry, Hospital Dental Service	
Reports To:	Clinical Director, Hospital Dental Service	
Key Relationships/ Customers:	<p>Internal:</p> <ul style="list-style-type: none"> • Clinical Director and other staff in the Hospital Dental Service • Other CDHB clinical, business and administration staff • Quality Team • People & Capability 	<p>External:</p> <ul style="list-style-type: none"> • Health consumers and their whanau / families • General Dental Practitioners • General Practitioners and community health providers
Organisational Vision:	Te Whatu Ora, Waitaha - Canterbury's vision is to promote, enhance and facilitate the health and wellbeing of the people of the Canterbury District.	
Organisational Values:	<ul style="list-style-type: none"> • Care and respect for others • Integrity in all we do • Responsibility for outcomes 	
Role Purpose:	<ul style="list-style-type: none"> • Provide oral health care to patients of the Hospital Dental Service at any of the locations from which dental services are delivered. • Liaise with staff of other hospital services and with medical and dental practitioners to provide dental care for patients receiving care at the Hospital Dental Service. • Function as a knowledge base for dental and medical practitioners and other health care providers. • Provide clinical supervision when required for junior dental staff. • To teach aspects of oral health to house officers, medical students, dental students and other health professionals. 	

Responsibilities:	<ul style="list-style-type: none"> • Organise and provide dental care to patients of the Hospital Dental Service. Emphasis will be on the following patient groups – children with significant medical, psychological or physical disability, young children unable to tolerate dental treatment with the Community Dental Service or General Dental Practitioner. • Participate in multidisciplinary meetings to plan care for complex cases. • Provide clinical leadership in paediatric dentistry. • Undertake training/supervision of post graduate students under the RACDS programme. • Teach dental house officers, medical students and other health professionals. Participate in on-the-job training of dental assistants and technicians. • Maintain and develop personal knowledge and skills. • Assist in the day-to-day operation of the Hospital Dental Service. • Undertake other duties as reasonably requested by the Clinical Director, Hospital Dental Service from time to time. <p>Non-clinical duties include and are not limited to:</p> <ul style="list-style-type: none"> • Participation in peer review and clinical audit • Participation in departmental meetings • Clinical research and audits • Continuing Medical Education.
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The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by staff in this job classification. Staff members may be requested to perform job related tasks other than those specified.

Maintain a high quality, safe and secure work environment by following relevant Te Whatu Ora Waitaha/Canterbury and Divisional policies, protocols and standards	
Health and Safety:	<ul style="list-style-type: none"> Ensure own health and safety and that of others by observing and taking an active role in all Waitaha Canterbury safe work procedures and instructions. This includes but is not limited to: making unsafe work situations safe, reporting immediately any hazards or potential hazards, and taking an active role in the Canterbury DHB's rehabilitation plan, to ensure an early and durable return to work.
Quality:	<ul style="list-style-type: none"> Ensure a quality service is provided in your area of expertise by taking an active role in quality activities, identifying areas of improvement, and being familiar with and applying the appropriate organisational and divisional policies and procedures.

Qualifications and Experience:	<p>Essential:</p> <ul style="list-style-type: none"> Bachelor of Dental Surgery or equivalent with the Dental Council of New Zealand (DCNZ). Be registered as a specialist in Paediatric dentistry with DCNZ. Current annual practising certificate with DCNZ. Medical indemnity insurance. Have an empathy with patients, the community and colleagues Be committed to personal and professional development and to the provision of patient-focused services. Previous experience in providing paediatric dentistry. Able to work under pressure and prioritise a heavy clinical workload. Excellent written and oral communication skills. Demonstrate a team approach to work and a collaborative working relationship with management. Able to work independently when required. Customer service and communication skills Demonstrate a team approach to work and a collaborative working relationship with management. <p>Desirable:</p> <ul style="list-style-type: none"> Be registered as a specialist in Paediatric dentistry with DCNZ. Member of ANZSPD Member of NZDA. At least three years experience in general dentistry. At least one of those years will have been at a hospital. .
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Capabilities:	<ul style="list-style-type: none"> Empathy with patients, the public and staff at all levels Displays self-knowledge and self-awareness Actively seeks feedback Fosters a positive culture Ability to negotiate Ability to solve problems autonomously Critical and logical thinking Builds and nurtures relationships Ability to respond to changes in priority and deal with the unexpected.
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